

Message Text

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ORIGIN ARA-14

INFO OCT-01 ISO-00 SCA-01 SIG-02 MMO-04 (ISO) R

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SCA:SHORSEY
ARA/MGT/FM:S. MURPHY
-----042399 021901Z/53

R 020207Z JUL 77
FM SECSTATE WASHDC
TO AMEMBASSY KINGSTON
AMEMBASSY PORT AU PRINCE
INFO ALL AMERICAN REPUBLIC DIPLOMATIC POSTS
AMCONSUL RIO DE JANEIRO
AMCONSUL SAO PAULO
AMCONSUL BARRANQUILLA
AMCONSUL CALI
AMCONSUL GUAYAQUIL
AMCONSUL CIUDAD JUAREZ
AMCONSUL GUADALJARA
AMCONSUL MONTERREY
AMCONSUL TIJUANA
AMEMBASSY PARAMARIBO
USCINCSO

UNCLAS STATE 154539

E.O. 11652: N/A

TAGS: CGEN

SUBJECT: VISIT OF CONSULAR ASSISTANCE TEAM

1. THE CONSULAR ASSISTANCE TEAM (CAT) WAS CREATED TO PROVIDE IMMEDIATE, COMPREHENSIVE, AND EXPERT ASSISTANCE TO CONSULAR SECTIONS IN THE BUREAU OF INTER-AMERICAN AFFAIRS.

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2. THEIR CONCERN IS NOT TO EVALUATE BUT TO GUIDE THE POST CONSULAR STAFF THROUGH A SELF-ASSESSMENT OF OPERATIONS, ACTIVITIES, AND FACILITIES.

3. IN ADDITION, THE TEAM STUDIES THE EXTENT TO WHICH TECHNOLOGY CAN BE ADOPTED TO CONSULAR NEEDS; INSURES THAT THERE

IS OPTIMAL ALLOCATION OF OFFICER AND LOCAL STAFFS AND SEEKS ADDITIONAL TOOLS TO COMBAT VISA FRAUD.

4. THE TEAM WORKS CLOSELY WITH THE CONSULAR AND ADMINISTRATIVE SECTION SUPERVISORS, AND THEIR STAFFS. HOWEVER, IT IS ESSENTIAL TO THE SUCCESS OF THIS EFFORT THAT IT HAVE THE FULL SUPPORT OF THE CHIEF OF MISSION AND OTHER SENIOR OFFICERS AT POST.

5. THE C.A.T. TEAM HAS VISITED PORT OF SPAIN AND CARACAS WITH IMPRESSIVE RESULTS. THE NEXT TEAM PROPOSES TO VISIT

KINGSTON AND PORT OF PRINCE WITH EQUAL ANTICIPATION FOR SUCCESS. IT IS RECOGNIZED THAT THESE VISITS WILL COINCIDE WITH ONE OF THE CONSULAR SECTIONS BUSIEST SEASONS, BUT IT IS FELT THAT THIS IS NECESSARY IF THE FULL BENEFIT OF THE VISIT IS TO BE UTILIZED.

6. IN PREPARATION FOR ITS VISIT TO POSTS, THE CAT WILL CONSULT WITH NUMEROUS OFFICES IN THE DEPARTMENT. TO ASSIST THE TEAM IN ITS PREPARATIONS, KINGSTON AND PORT OF PRINCE ARE REQUESTED TO SEND TWO PHOTOGRAPHS TO SCA, ATTENTION: SARAH HORSEY OF EACH OF THE FOLLOWING:

A. EXTERIOR: (PLEASE NUMBER PHOTOS)

1. SITE LOCATION

2. GATES, ENTRANCES

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3. GROUNDS

4. ENTRY/EXIT WAYS

5. STAIRS OR RAMPS

6. UNIT AREAS

B. INTERIOR:

1. OFFICES - ALL OFFICES, WORK AREAS, DOORS, DESKS, CHAIRS, LIGHTING, CEILING WALLS, FURNISHINGS, DESKTOP, EQUIP (TYPEWRITERS)

2. IV DOCUMENT CHECKERS AREA

IV PREPARATION WORK AREA LIGHTING

FLOOR, WALL, CEILING, WORK TABLE

3. FILE ROOMS - (SAME AS OFFICE AND IV SEC)

4. N.IV SECTION - (SAME AS OFFICES AND IV SEC - INCLUDE ADDITIONAL PHOTOGRAPHS OF INTERVIEW AREA, VISA STAMPING, WORK TABLE, SPECIAL EQUIPMENT, MICROFICHE, TRAVEL AGENTS MAILBOXES AND A.V.L.O.S. (AUTOMATED VISA LOOKOUT SYSTEM)

5. CASHIER (BOOTH OR AREA) SPACE

6. PHOTOGRAPHS FROM SEVERAL ANGLES OF LINES OR SEATED WAITING AREAS WITH GENERAL PUBLIC INCLUDED IN THE PICTURES.

7. ALSO PLEASE PROVIDE SCA AN ORGANIZATIONAL CHART AND

STAFFING PATTERN, OF THE CONSULAR SECTION AND A ROUGH
DIAGRAM OF THE CONSULAR SECTION FLOOR SPACE WITH APPROX-
IMATE ROOM SIZE.

POSTS WILL BE NOTIFIED OF CONSULAR ASSISTANCE TEAM'S EX-
ACT ITINERARY AND WILL BE REQUESTED TO ARRANGE HOTEL RE-
SERVATIONS IN THE NEAR FUTURE. DATES OF TEAM TRAVEL ARE
AS FOLLOWS:

(ARRIVE) KINGSTON JULY 24TH, BEGIN VISIT TO CONSULAR SEC-
TION JULY 25TH.

(ARRIVE) PORT-AU-PRINCE JULY 31ST, BEGIN VISIT TO CON-
SULAR SECTION AUGUST 1. CHRISTOPHER

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Message Attributes

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Copy: SINGLE
Sent Date: 02-Jul-1977 12:00:00 am
Decaption Date: 01-Jan-1960 12:00:00 am
Decaption Note:
Disposition Action: n/a
Disposition Approved on Date:
Disposition Case Number: n/a
Disposition Comment:
Disposition Date: 01-Jan-1960 12:00:00 am
Disposition Event:
Disposition History: n/a
Disposition Reason:
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Document Unique ID: 00
Drafter: CWALLARD:SM
Enclosure: n/a
Executive Order: N/A
Errors: N/A
Expiration:
Film Number: D770237-0366
Format: TEL
From: STATE
Handling Restrictions: n/a
Image Path:
ISecure: 1
Legacy Key: link1977/newtext/t19770795/aaaadenk.tel
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SAS ID: 1975987
Secure: OPEN
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TAGS: CGEN
To: KINGSTON PORT AU PRINCE
Type: TE
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